

The Auburn Public Library
Board of Trustees
August 17, 2016
Androscoggin Community Room
7:30 AM

Trustees: Edward Cormier, Barbara Trafton, Dave Murphy, Sonia Buck, Mark Foster, Kirk Egge, William Lowe, and Susan Weiss. Guest: Anne Kemper, Lewiston Public Library. Staff: Susan Geismar, Development Coordinator; Mamie Anthoine Ney, Director.

President Sonia Buck called the meeting to order at 7:32.

Minutes from June 15, 2016, meeting were unanimously accepted on a motion from Barbara Trafton and a second from Dave Murphy.

The success of the spring online auction was shared. It was recommended that the committee be extended, new chairs be obtained and a non-board member be added to the committee. The group should begin meeting in October and a job description should be developed. We need to look at different sectors of the community to generate additional contributions and bidders. This should activity should be on the agenda every month.

Since the last meeting, the FY17 budget was accepted by the city. We are very grateful for the support of the City Council and the committee. Going forward, Mamie will let the board know of any advocacy opportunities for the budget.

Mamie presented the proposed policies, guidelines and procedures for the libraries new 3D printer. These policies were put together by staff using a variety of resources. With recommended changes, the policies were unanimously approved on a motion by Barbara Trafton with a second by Bill Lowe. A copy of the approved policies is attached.

Mamie brought up the possibility of changing the libraries logo. The current logo doesn't really identify the library in any way and many people don't know what it is. There is a suggestion of returning to the previous logo, which was a representation of the building finials. After a discussion, it was determined that it would be best to investigate different possibilities such as having a contest, instituting and instituting a publicity campaign. It would be an opportunity to do outreach into the community and we would need to remember to copyright the new logo once it is decided. Susan Weiss agreed to chair a committee with Ed Cormier and Bill Low.

The 125th Annual Meeting will be held Thursday, September 29th. It will be primarily a business meeting and we will look into a celebration of the library later in the year. There are no trustees up for re-election this year. That being the case, Dave Murphy announced that this will be his last board meeting as he wishes to travel more and have more personal time. The unanimous sentiment of the board was that his presence will be greatly missed and we are all very grateful for his service. A discussion ensued about possible new board members and the possibility of increasing the size of the board.

Anne Kemper reported on Lewiston Public Library activities. They are doing a "Let's Talk About It" series entitled "Violence and Belonging" which focuses on the fourteenth amendment. Content for this

9.17.2016

discussion group, offered by the Maine Humanities Council, was developed in part with LPL staff. A Pokémon Go! picnic was held and did very, very well. They have had very vigorous youth programs which have been successful.

The YWCA will hold its annual "Women of Achievement" awards gala on the evening of Thursday, October 27, 2016. Trustee Barbara Trafton will be receiving the Priscilla Gendron Legacy Award. Library volunteer, Marilyn Simonds will be receiving the Tonie Ramsey Service Award and Representative Peggy Rotundo will be receiving the Lee Young Leadership Award. All three women have significant library legacies. Trustees are invited to attend and reservation information will be made available at a later date.

Motion to adjourn was made at 8:39 a.m. by Dave Murphy with a second from Mark Foster. The motion passed unanimously.

William Low, Secretary

Accepted:

9.17.2016

Auburn Public Library 3D printer Policies

The Auburn Public Library desires to offer community access to new and emerging technologies such as 3D printers to inspire a new interest in design and to help the community to bring their creations to life. These guidelines establish how and under what circumstances the public may use the Library's 3D printers.

The Design Spot at the Auburn Public Library features a 3D printer and computers with design software. This equipment, books, and Design Spot programming (made available with funding provided by a grant from a Donor-Advised Fund of the Maine Community Foundation) are intended to inspire a new interest in design for people of all ages.

POLICIES

The Library's 3D printers are available to the public to make three-dimensional objects in plastic using a design that is uploaded from a digital computer file.

- I. The Library's 3D printers may be used only for lawful purposes. The public will not be permitted to use the Library's 3D printers to create material that is:
 - a. Prohibited by local, state or federal law.
 - b. Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others. (Such use may violate the terms of use of the manufacturer.)
 - c. Obscene or otherwise inappropriate for the library environment.
 - d. In violation of another's intellectual property rights. For example, the printers will not be used to reproduce material that is subject to copyright, patent or trademark protection.
- II. The Library reserves the right to refuse any 3D print request.
- III. Customers are expected to take a free 3D printing orientation prior to use.
- IV. Cost: There is no charge to use the equipment in the Design Spot. However, users are responsible for the costs of consumable materials (eg. 3-D printing filament). Except in cases of mechanical failure, objects failing to fully print, errors in the print process, or other factors not in a customer's control, customers are expected to pay for completed objects and may not demand a new print in place of the original due to dissatisfaction with color, scale, quality, design, required support material, or other options pre-selected by the customer. The Auburn Public Library reserves the right to change fees at any time.
- V. Printing priority is based on a first-come, first served basis, and is limited to one item per customer per visit. Priority will be given to library programs or activities.

- VI. No printing will be scheduled one-hour prior to closing.
- VII. Items printed from Library 3D printers that are not picked up within 7 days will become property of the Library. Items must be picked up by the individual who printed them.
- VIII. Only designated Library staff will have hands-on access to the 3D printer.
- IX. Users must hold a valid Auburn Public Library card or Lewiston Public Library card in good standing, and sign the 3D Printer Agreement before any item is accepted for printing. A Library card from a friend or family member will not be accepted. Children under age 14 must be accompanied by an adult.
- X. Only materials provided by or specifically approved by the Library are to be used in printing.
- XI. Definitions:
- 3D printing: the process of making a physical object from a digital model.
 - 3D Printer: A 3D printer uses melted plastic to produce objects designed on a computer.
 - CAD: Computer Assisted Drawing

Approved by Auburn Public Library Board of Trustees:

Date: August 17, 2016