

The Auburn Public Library
Board of Trustees
September 18, 2018
Conference Room
7:30 a.m.

Trustees: Sonia Buck, Alfreda Fournier, Patricia Gautier, Barbara Trafton, Susan Weiss, Michael Malloy. Guests: Anne Kemper, Lewiston Public Library. Staff: Mamie Anthoine Ney, Director; Susan Geismar, Development Coordinator and Michele D'Auteuil, Administrative Assistant.

Meeting was called to order at 7:35 AM.

Introductions were made.

The minutes of August 14, 2018, were approved without discussion. Motion made by Barbara Trafton and seconded by Alfreda Fournier. All attendees were in favor.

Café Update: Craig Tribuno, the café owner, informed Mamie Cibo Café will be open at the end of September. The café will hold off on community collaborations such as making pretzels for Forage and keeping a refrigerator on site to sell other vendor's goods. The library's liability is a concern brought up by Barbara. She and Mike will review the library's liability policy. They are concerned about outside vendors accessing the café space and Susan Weiss brought up the concern of using APL utilities for outside vendors.

Parking Task Force: Mamie advised the trustees to review her director's report for information regarding parking. Mamie will get in touch with City Manager Peter Crichton and schedule a meeting to further discuss parking. Mamie believes APL parking for our fall programs should be good through November. She is more concerned about parking for larger programs such as the Farmer's Market where 200-300 people are expected to attend. The City of Auburn's 150th Birthday is also planned for the same day and APL will be a cake site. Barbara suggested speaking with Denny's about overflow parking for APL. Would Denny's like to partner with us? She suggested perhaps by allowing us to use their parking that we could say they are a sponsor of events such as the Farmer's Market. Mamie suggested also speaking with Camden National Bank about parking. Sonia informed the trustees that the burned building on the corner of Court and Pleasant streets is up for sale.

Governance: Barbara thanked everyone for Board of Trustee member suggestions. Currently there is a process in place to determine if the board will reach out to candidates. Part of the process is determining if candidates meet the demographics the committee is looking for. If so, the next step is to invite the candidate to tour the library with Mamie and if possible another Board Member. Candidates will be presented and voted on at the Annual Meeting in Sept.

Barbara stated there are two candidates that meet the boards' needs. The first candidate is Dan Hargreaves, owner of Tabers. Last year he donated to the Online Auction and said he would like to do more. The second candidate is Lisa Cesare of Minot. APL by-laws state that at least two Board Members shall be from Minot. She is on the Minot board of selectmen. Mamie spent time touring the library and speaking with her and said she is extremely vibrant and enthusiastic and the meeting went well. Mamie has requested bio's from both candidates and is waiting to receive this information. Barbara motioned to approve the slate as discussed. Susan Weiss seconded the motion. Motion passed unanimously.

The board will conduct Mamie's annual review. The Governance committee will lead the process.

Annual Meeting: The Annual Meeting will be held September 27, 2018. At 5:30 PM there will be social time. At 6:00 PM the meeting will take place. It should last 15 – 20 minutes. Thereafter, Judy Meyer from the Sun Journal will be speaking about challenges to the media.

LPL Trustee Meeting: Meetings are scheduled for October 18, 2018, and November 15, 2018, at 5:30 PM. This is a change from their normal schedule.

LPL Update: Alfreda informed all that LPL Library Director Marcela Peres is expecting. Anne relayed that the report from RDL Investment shows the fund is growing. Young librarians at LPL are gearing programming to young adult audiences. Young adult attendance has increased by 80% from last year. Children's attendance is up 30% from last year. To engage young adults LPL has incorporated things such as Comic Con partnership, Yogibo bean bag chairs on site and increasing graphic novel numbers to name a few. Thursday, September 20, 2018, the Great Falls Forum begins at 12:00 PM. December 15, 2018, the fundraiser "Name That LA Mark" is taking place. Trustee meetings will not be held in February, March and May.

Director's Report:

Please see the report provided for this meeting. In addition, Mamie was rattled by recently finding drugs inside APL. To curb unwanted behaviors Wi-Fi has been turned off at night. Mamie feels the library is not equipped to provide social services, but we are able to recommend service providers. Anne from LPL stated they have two security people on staff for afternoons and evenings. This seems to have greatly cut down on issues at LPL. Barbara wants to keep extra lighting and security cameras in mind for CIP budgeting purposes. She is supportive of being vigilant at APL. Alfreda mentioned the city council has approved updating street lights with LED lighting which may have cameras as a trouble deterrent. Mamie was under the impression the lights would already have cameras included. Alfreda will get an update on lighting with cameras as she believed the cameras would be added at a later date if needed.

Barbara talked about the upcoming APL bird programs that are in partnership with the Stanton Bird Club. She informed all that the pollinator garden will be planted next week.

Susan Weiss suggested incorporating the bird carvings at APL with the upcoming bird programs by offering a scavenger hunt for children. Mamie will talk to Deb, Director of Children's Services about this.

At 8:30 AM Barbara moved to go into executive session to discuss proceeding with Mamie's review.

The meeting was adjourned at 8:41.