



Minutes

Auburn Public Library Board of Trustees

Tuesday, February 28, 2023 4:30 p.m.

Online Via Zoom (due to weather conditions)

Present: Liza Dimitri, Patricia Gautier, Ralph Harder, Suzanne Laflamme, Michael Malloy, Heidi McCurdy, Nicole Rancourt, Peggy Deblois, Lisa Cesare and Dana Staples

Guest: Mariah Pfeiffer (LPL)

APL staff: Mamie Ney, Bethany Lyons, Haley Warden

Excused: Sharon Bergeron

1. Call to Order/Introductions

The meeting was called to order at 4:31 PM.

2. What have you been reading:

Pat Gautier – Lessons in Chemistry by Bonnie Garmus

Ralph Harder – The Dawn of Everything by David Graeber

Heidi McCurdy – One Hundred Years of Lenni and Margot by MariAnne Cronin

Nicole Rancourt – A Louise Erdrich book

Liza Dimitri – A Colleen Hoover book

Michael Malloy – Moneyball: The Art of Winning an Unfair Game by Michael Lewis

Peggy Deblois – All The Things We Cannot Say by Kelly Rimmer

Lisa Cesare – No time to read

Mamie Ney – Demon Copperhead by Barbara Kingsolver; This Other Eden by Paul Harding; West with Giraffes by Lynda Rutledge

Suzanne Laflamme- Laughable Loves by Milan Kundera

Haley Warden - Emily Wilde's Encyclopaedia of Faeries by Heather Fawcett

Bethany Lyons – Obie is Man Enough by Schuyler Bailar

3. Approval of January 24, 2023 Minutes

The meeting minutes from the January 24, 2023 meeting were approved with no changes by a motion by Nicole Rancourt and seconded by Michael Malloy. All were in favor.

4. Governance Committee Update

The committee has been meeting monthly and working on updating the employee handbook. The Director's evaluation has been sent to Liz Allen at Auburn Hall to be put into a Survey Monkey format.

5. "Fun" Raising Committee Update

Sponsorship letters have been sent out and follow-up will begin soon. Donor letters will be sent out soon. If you have connections to any business on the list, please contact Nicole and/or enter on the donor spreadsheet that she will share with the board.

6. Financial Report

Michael Malloy provided a financial report to the group. He asked the director to give an overview of the dormant account at Camden National Bank containing \$64,000. The Director reported that no notices were received from Camden National Bank before the funds were returned to the State of Maine as abandoned property. She also stated that after speaking with the auditor they received a statement showing a balance of \$22,000. She is working on getting these finds returned to APL.

Mamie also reported that the Schuler Estate funds were deposited into the Norway Savings Bank account.

The Board asked for an update on the Cibo lease (how much are they paying? when is the lease up?) Mamie stated she will talk to Corbin about these issues and report back to the Board.

The Board expressed serious concerns about these financial issues and stated that a process needs to be implemented to avoid these issues in the future. A meeting with the Executive Committee and the Director will be scheduled in the next ten days to discuss.

7. Schuler Estate Update

This was discussed under the financial report section.

8. Lewiston Public Library Report

Mariah Pfeiffer, LPL Board Member, gave an update. She reported that the LPL director has given her notice and April 5th will be Marcella Perez's last day. LPL is in the process of drafting an RFP to hire a consultant to help with the major capital campaign to refurbish the children's room. The goal is to raise \$400,000. APL trustees will be attending the LPL board meetings as follows: March Meeting (no one available to attend), April Meeting (Sharon Bergernon), and May Meeting (Lisa Cesare).

8. Director's Report

Mamie Ney's report was provided and stood as written. She asked to go back to writing her reports the way she did in the past and asked to provide quarterly goal updates. Mamie reported that Beth Campbell has resigned due to a move and Kim Banning has moved into her position as Library Technician, ILL. Kims position is now posted. Mamie also reported that we are still searching for a teen librarian and the posting has been open for the past 5 months. The Board discussed wanting to look at the library's salary structure.

9. Status of the FY2024 Budget

The Board discussed wanting to look at the library's salary structure and Mamie reported that it could be done for the next fiscal year, as the current budget was submitted to the city in December. Lisa Cesare voiced displeasure with not seeing a copy of the budget before it was submitted to the city for the second year in a row.

10. Other Business

Haley gave a brief overview of the new web site which should launch in late March 2023.

There was a motion by Lisa Cesare and seconded by Ralph Harder to adjourn the meeting at 5:45 PM.

Signed:

Bethany Lyons, APL Administrative Assistant

Date: _____

Upcoming Board meetings:

March 28th at 4:30 PM in-person at APL Androscoggin Community Room

April 25th at 4:30 PM in-person at APL Androscoggin Community Room

May 23rd at 4:30 PM in-person at APL Androscoggin Community Room