

The Auburn Public Library  
Board of Trustees  
October 21, 2015  
Androscoggin Community Room  
7:30 AM

Trustees: Doris Bonneau, Sonia Buck, Ed Cormier, Kirk Egge, Mark Foster, Patricia Gautier, William Low, Jane Morrison, David Murphy, Barbara Trafton and Susan Weiss. Staff: Brian Usher, Technology Coordinator; Susan Geismar, Development Coordinator; Mamie Ney, Director.

President Sonia Buck opened the meeting at 7:32 a.m.

The Board went into executive session to discuss a personnel matter.

Minutes from the August 19, 2015, meeting were accepted unanimously on a motion from Barbara Trafton and a second from Susan Weiss.

Mamie Ney reported that we received a letter from Susan Hunter, Esq., of Hunter Chaiken (Portland, ME) regarding the Helen Eastman Trust. Ms. Hunter is representing Martin Bunker, the income beneficiary. In addition to changing the trustee from Bank of America to Norway Savings Bank, it has been proposed that the trust be converted to a unitrust under Maine law to provide Mr. Bunker with a higher income. Ms. Hunter requested that we, along with the other 10 beneficiaries of the Trust, waive notice to a hearing required for approval of the trust conversion by the Cumberland County Probate Court. Converting the Trust to a unitrust would allow the trust to pay out four percent of the fair market value of the trust each year. There was consensus that additional information was needed before waiving our right to attend a hearing. Mamie will write to Ms. Hunter for additional information: confirmation of Ms. Eastman's intent regarding income for Mr. Bunker, Mr. Bunker's age, and Norway Saving Bank's investment strategy.

As has been reported previously the Café has been experiencing cooling problems in the second dining area and kitchen. Siemens proposed adding to the current cooling system at a cost of approximately \$25,000. It was suggested that additional contractors be contacted to see if there are less expensive alternatives. Also, sharing the costs with the Café should be investigated.

Mamie Ney gave her director's report highlighting the collaborations with the school department for 2<sup>nd</sup> and 6<sup>th</sup> grade class visits, College Night with LPL and area institutions, and the Maine Humanities/LPL "Muslim Journeys" program. Mamie also reported that our audit is continuing, internal procedures are being reviewed and streamlined, and the staff is engaged a number of professional development efforts including "Super Charged Storytime," a Maine State Library initiative to help improve the reach and impact of our storytime programs.

The management level staff of APL and LPL will meet in November to do some asset mapping so that we can continue to move forward with the possibility of doing some joint strategic planning and to better understand how each library operates.

Sonia Buck provided an update of what is going on at LPL. The American Girl dolls that have been donated to each library continue to be popular at both libraries. LPL has one that does not circulate so

that children will have the use of it there. LPL is seeking donations of books during the upcoming holiday season. The Library's Sunday author series is very successful.

Pat Gautier moved and Doris Bonneau seconded that the meeting be adjourned. The motion passed unanimously. The meeting was adjourned at 9:02.

---

William Low, Secretary

Accepted: December 16, 2015