



Board of Trustees

January 15, 2019

Conference Room

7:30 a.m.

Trustees: Sonia Buck, Alfreda Fournier, Patricia Gautier, Doris Bonneau, Lisa Cesare, Liza Dimitri, Laurie Frumiento, Daniel Hargreaves, Bill Low, Nicole Rancourt, Lisa Trafton, Susan Weiss. Guests: Ted Walworth, Lewiston Public Library. Staff: Mamie Anthoine Ney, Director; Susan Geismar, Development Coordinator; Michele D'Auteuil, Administrative Assistant.

Meeting was called to order at 7:32 AM.

Introductions were made.

The minutes of November 20, 2018, were approved without discussion. Motion made by Nicole Rancourt and seconded by Bill Low.

Parking: Szanton Associates, the developers of the Troy Street project, will have financing by the end of February or March. The developer and the City have come up with a short/middle term solution for APL's parking situation. The developer purchased land from Pan Am and will have extra parking spaces. They will be leasing thirteen parking spaces back to the City. The lease term is for 99 years.

FY2020 Budget: Mamie is preparing the APL budget which is due by the end of January. The mayor has promised a 0% mil rate increase. In the CIP Mamie has asked for carpeting.

Board Training Options: Mamie would like to institute board training measures and have an outside firm provide independent board training within the next month. Mamie has also invited board members to attend APL staff and leadership team meetings.

Governance Committee: Because Barbara Trafton is no longer on the board and Governance Committee Susan Weiss has stepped into the role of chair.

The Committee has been tasked with establishing a APL Ambassadors for a better connection to the community and help as volunteers. A preliminary job description has been written.

Development Report: Susan Geismar stated that the December appeal has brought in approximately \$6,500. She also stated that \$41,000 in gifts have been received since July. \$1,500 of that amount is in memory of Mrs. Francis Hamilton who passed away on January 9, 2019.

The annual auction software has been purchased.

Susan Geismar, Development Coordinator, will retire from APL at the end of February. The replacement Development Coordinator will ideally have Large Gifts and Stewardship experience and can take the position to the next level. Susan has offered to do grant writing for APL on a consultant basis.

Susan suggested a board motion to move \$8,317.38 on a one time basis from unrestricted funds to the Maggie Trafton Endowment. Alfreda Fournier made the motion and Lisa Cesare seconded. All were in favor.

Patricia Gautier motioned to create The John L. Kelley Fund from a trustee designated fund. Daniel Hargreaves seconded the motion and all were in favor.

Director's Report: Mamie's report stands as submitted.

LPL Report: Marcella is due to have her baby in February therefore LPL will skip spring meetings. LPL has been approached by Maine Shared Collections Program to coordinate their collection. LPL needs new AV equipment and carpeting which they are putting into their budget.

The meeting was adjourned at 8:37.

Accepted:

William Low, Secretary

Date: _____