



**Board of Trustees**

March 19, 2019

Conference Room

7:30 a.m.

Trustees: Sonia Buck, Alfreda Fournier, Michael Malloy, Lisa Cesare, Liza Dimitri, Bill Low, Nicole Rancourt, Patricia Gautier, Susan Weiss, Doris Bonneau, Daniel Hargreaves. Guest: Sarah Gillespie, Lewiston Public Library. Staff: Mamie Anthoine Ney, Director; Michele D'Auteuil, Administrative Assistant.

Meeting was called to order at 7:31 AM.

Introductions were made.

The minutes of February 19, 2019, were approved without discussion. Motion made by Bill Low and seconded by Nicole Rancourt. All were in favor.

*Parking:* The Troy Street parking lot is now officially fenced off and closed for construction. As of today they have not broken ground on the development project. Mamie met with APD Officer Michael Chaine, who is in charge of parking in the City, to review updated parking rules as construction on Troy Street occurs.

- Spring Street parking is limited to 1 hour.
- Library Avenue parking is untimed.
- The Library Parking Lot adjacent to the building remains limited to 2 hours.
- 8 parking spaces to the right of the employee parking lot have been designated public untimed parking.

Library Avenue needs to have pot holes filled. As far as Mamie knows it is not on the City's list to be put out to bid for reconstruction.

*FY2020 Budget:* Mamie stated the budget process so far is going well. She is not sure where we are with the CIP. She has asked for carpeting and chair repairs. In total she has asked for a \$6,000 - \$7,000 increase.

*Governance Committee:* The committee met this month and discussed APL by-laws. They are working on amending the by-laws to streamline governance.

The committee has researched compensation for library directors in large cities and APL is in line with them. Mamie is to be compensated with a 2.5% increase in the coming FY2020.

The committee feels it would be a good idea to keep a running list of possible trustees and ambassadors in the event a slot needs to be filled. They are open to suggestions from all to add to this list. The role of the ambassadors is to connect with community. The committee is working on a job description for ambassadors.

Doris stated that Susan is doing a great job stepping into the role of Governance Committee chair.

*Online Auction:* The Online Auction Committee met last week. Nicole, the Online Auction Committee chair, has compiled a list of all businesses and individuals that have donated in the past and what they donated to assist with the solicitation

of gifts this year. Nicole would like all trustees to sign-up to contact 10 donors/sponsors from her list to see if they would like to be involved with the 2019 auction. Nicole needs the information collected from reaching out to businesses by May 13<sup>th</sup> to ensure their information is added to the auction website.

In the past, \$100 was the average cost of a sponsorship; however, because some have requested to donate larger dollar amounts, APL is considering having a gold sponsorship level. The committee would like ideas how a gold sponsorship would be different from a regular sponsorship.

Some ideas are:

Gold sponsors' logos are larger and more prominently placed on the website.

Gold sponsors get PR from all APL media, including social media.

Gold sponsors receive a one year membership to APL for all their employees.

*Development Report:* Mamie has 2 strong candidates to choose from for the Development Director position and will be reaching out to them this week.

*Director's Report:* Over the last several days there were two incidents that occurred at APL. The first was with a young man behaving belligerently and kicking a hole in the wall on the main floor near the Spring Street exit. The Auburn Police Department was made aware of the incident and they will be charging him with criminal trespass. He is also suspended from APL for one year. The second incident occurred in the men's restroom on the main level. A swastika was drawn on the bathroom stall. Both the wall and bathroom have been cleaned and repaired.

Mamie brought an APL meeting room concern to the board's attention. A group of individuals looking to recruit new school committee members wants to meet at APL. They are Auburn residents but are not a separately incorporated entity. After discussion, the board feels that this group should be able to meet at APL. Mamie will contact them

LPL Update: Sarah Gillespie informed the board that LPL has been meeting less because Marcella is out on maternity leave. She is due back mid-May.

As of yesterday LPL began Kanopy streaming services. They have set it up so each patron can use 10 credits per month. The goal would be to have the same setup for Kanopy at both LPL and APL.

The 2018-2019 season of the Great Falls Forum continues on Thursday, March 21st, featuring Bates College Professor of Environmental Studies Holly Ewing, with a talk entitled "History and Mysteries at Lake Auburn." The program will take place from 12 noon to 1 PM in Callahan Hall at the Lewiston Public Library.

A motion to adjourn was made by Alfreda Fournier and seconded by Doris Bonneau. All were in favor.

The meeting was adjourned at 8:19.

Accepted:

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William Low, Secretary

Date: \_\_\_\_\_