



**Board of Trustees**

April 16, 2019

Conference Room

7:30 a.m.

Trustees: Alfreda Fournier, Michael Malloy, Lisa Cesare, Liza Dimitri, Bill Low, Nicole Rancourt, Patricia Gautier, Susan Weiss, Doris Bonneau, Daniel Hargreaves, Laurie Frumiento. Staff: Mamie Anthoine Ney, Director; Michele D'Auteuil, Administrative Assistant.

Meeting was called to order at 7:35 AM.

Mamie informed all that because of Sonia Buck's departure, Vice President Patricia Gautier will step into the position of Board President.

Introductions were made.

The minutes of March 19, 2019, were approved without discussion. Motion made by Susan Weiss and seconded by Alfreda Fournier. All were in favor.

*Parking:* Over the past month there have been grumblings about parking but no formal complaints have been filed. APL has however lost business from one book group, which has been holding meetings at APL for over 9 years. Patricia Gautier suggested speaking with the Chapman House across Spring Street to see if APL could put up signage there explaining Spring Street parking is limited to one hour, as we have in the past put up signage stating not to park at the Chapman house. Alfreda Fournier stated the City may be looking into having metered parking on Spring Street. Susan Weiss suggested signage that reads "Library Parking Only" on Spring Street. Laurie Frumiento asked who to contact at the City with any parking concerns and Mamie suggested emailing any of the following: Phil Crowell Assistant City Manager, Jason Levesque Mayor and City Council members. Susan Weiss suggested having a neighborhood meeting including local businesses and individuals about parking concerns in this area.

*FY2020 Budget:* The budget presentation is next Monday, April 22<sup>nd</sup> at 5:30 p.m. APL has asked for a \$6,000 increase.

*Governance Committee:* The committee is working on amending the by-laws to streamline governance. Michael Malloy and Mamie are researching this and will present their findings at the next meeting May 7<sup>th</sup>. Michael is creating a corporate handbook for APL. The committee has decided to post pone the volunteer ambassador's program until further notice.

*Online Auction:* The Online Auction is fast approaching and there is less than one month to hand in donation sheets. The next Online Auction Committee meeting will be April 26<sup>th</sup> at 7:30 a.m.

*Development Report:* Jennifer Johnson, the new Development Coordinator, begins work today April 16<sup>th</sup>. She is the former Development Director at Community Concepts.

*Personnel:* APL has hired an "On-Call" substitute, Terry Strieder, who will be helping at the circulation desk.

APL currently has an opening for Reference Associate. In the past this position has had a high turn-over rate. Marty Gagnon has proposed to hire an employee for 25 hours per week and possibly provide them with benefits in order to attract good candidates and retain hired employees. Mamie is concerned that there will be ten hours less coverage each week because instead of two employees that work 17.5 hours per week there would only be one employee that works 25 hours per week.

Lisa Cesare motions to increase budget by \$3,500 to allow APL to hire a Reference Associate for 25 hours per week with benefits and seconded by Doris Bonneau. All were in favor.

*Director's Report:* Things are going well and we are busy. Mamie will be looking at the count of visitors in relation to less parking and report back. The Tanglewood Marionettes program at Bates Schaeffer Theatre was phenomenal. Mamie will look into creating an Instagram account for APL.

Michael Malloy started a conversation about offering programs for people with school kids that have half day Wednesdays. Patricia Gautier suggested creating a committee. Michael Malloy, Daniel Hargreaves, Laurie Frumiento and Patricia Gautier will work on this.

A motion to adjourn was made by Nicole Rancourt and seconded by Lisa Cesare. All were in favor.

The meeting was adjourned at 8:50.

Accepted:

\_\_\_\_\_  
William Low, Secretary

Date: \_\_\_\_\_