

Auburn Public Library Board of Trustees  
June 16, 2020 7:30 a.m. Zoom meeting

Present: Patricia Gautier, Katie Boss, Liza Dimitri, Nicole Rancourt, Lisa Trafton, Lisa Cesare, Alfreda Fournier, Susan Weiss, Dan Hargraves, Doris Bonneau, Michael Malloy, Mamie Anthoine Ney, Director.

Call to Order/Introductions:

The online meeting was called to order at 7:41 a.m.

Approval of the May 19, 2020 Board Minutes:

May 19th Meeting minutes were passed after a motion by Doris and seconded by Alfreda.

1. Auction Committee Report:

Nicole Rancourt reported that the Auction Committee had met online last week and decided to start a COVID - Recovery Team. The Team will consist of businesses who will sponsor the library in June, while we are finishing up the fiscal year. Board members are strategically asking businesses that have done well during the pandemic, with the hopes that we can raise the money that would have been raised by the silent auction. We are hoping for somewhere around \$7000-8,000. Mamie suggested that donations could extend into July. But, Liza Dimitri made a motion to have all donations into the library by June 30th as this is the end of the fiscal year for the library. The motion was seconded by Doris, and passed. Nicole also spoke about how the auction committee is trying not to do too much before we have hired a new Director of Engagement. Once this person has been hired, we can move forward with their ideas about how to raise more funds for the library. We don't want to duplicate their work.

Businesses that were suggested to solicit: Home Depot, FutureGuard Building Products, Farmer Whiting, Community Credit Union.

We already have donations from Taber's and Pepsi, totalling \$1000.

Lisa Cesare mentioned that she was able to get tickets to the Botanical Gardens that we are auctioning off within the board, and bids can be sent to Mamie by this Friday. The tickets are worth \$40.

2. Director's Library Status Update:

Mamie spoke about all of the physical changes that have been made inside the library to align with the guidelines from the CDC. The plan is to open up in the coming days, hopefully by Wednesday, June 24th. 10 people are allowed in the library at a time, for 30 minutes each. There are 10 numbered baskets that people can use to put their books in. There are 7 computer stations that will be cleaned after they have been used, and people will need to make reservations to use them. There are arrows on the floor to help people know where to go in

order to keep a 6 foot safe social distance. Different lines will form outside of the library depending on the type of activity that patrons want to do while inside. Library cards will be scanned so that we have a record in order to complete contact tracing. They have removed tables and chairs, and added plexiglass shields at the check out desks. The library will still offer contactless hold pick up services. Staff will be wearing face coverings while inside the Library, and will follow cleaning and disinfecting protocols. They will ask that patrons do not enter the library if they currently are sick and feeling unwell. Patrons will be encouraged to keep their hands clean, use hand sanitizer, and wear a face covering while inside the Library. Visiting the children's room will require a reservation. Mamie is excited about the new materials that will be available when the library opens. They will also be offering virtual programs and will be reading at the Rec Department on Mondays. She also said that the staff has been very cooperative and helpful with all of the changes that have taken place lately. The Board asked Mamie to let the staff know we value them and appreciate all their efforts during this Covid-19 crisis.

3. Director's FY2021 Goals:

The board was asked to comment on Mamie's goals. Alfreda and Michael both echoed the need for a new development director (Director of Engagement). Mamie reported that the City Council passed the library's budget without amendments so she will post the Director of Engagement job immediately. Pat and Alfreda mentioned merging the goals and the board's response to her goals. Doris gave examples of how Mamie could set concrete, measurable goals. That way when goals are reflected on, they will be easier to assess. Mamie agreed to enter objectives into her goals that reflect the specifics the Board is looking for. Alfreda suggested that the governance committee review Mamie's revised goals at their June 23rd meeting.

We do not meet in July but we need to receive the annual audit from Austin Associates. So we will meet on July 21st 2020 at 7:30 am.

The meeting was adjourned at 8:21 am.

Accepted:

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Liza Dimitri, Secretary

Date: \_\_\_\_\_