

## **Auburn Public Library Board of Trustees**

**Tuesday, May 18, 2021**

**7:30 a.m. ZOOM Meeting**

**Present:** Patricia Gautier, Liza Dimitri, Nicole Rancourt, Dan Hargraves, Katie Boss, Lisa Cesare, Doris Bonneau, Susan Weiss, Mike Malloy, Heidi McCurdy, Alfreda Fournier, Mamie Anthoine Ney, APL Director, Haley Warden, APL Director of Engagement.

1. **Call to Order/Introductions:** The online meeting was called to order at 7:34 a.m.
2. **What have you been reading?** Lisa C Book of Longings by Sue Monk Kidd  
Nicole- was reading 5 Afro-futurism books, as well as Wild Seed by Octavia Butler  
Dan- was reading Harry Potter to his daughter  
Haley - Shadow and Bone by Leigh Bardugo and Archive of the Forgotten by A. J. Hackwith  
Liza - 13 Things that Mentally Strong People Don't Do by Amy Morin  
Mamie - Great Circle by Maggie Shipstead  
Alfreda - Linda Greenlaw books, for example Slip Knot and Fishermen's Bend  
Katie - Joyful by Ingrid Fetell Lee  
Heidi - Becoming Robbie Lee by Myra McLarey
3. **Approval of the April 2021 Board Minutes** was passed after a motion by Alfreda and seconded by Doris.
4. **Director's Report/ Covid-19 Update :** Mamie stated that the director's report stands as written. The library will be fine free as of July 1, 2021. This is wonderful news as many of the board members expressed their excitement. This is due to the city budget that included monies to cover our fines revenue passing and a big thank you to Katie and Phil Crowell for their help in making this happen. The library has been looking at the COVID precautions after the governor's recent announcement. They will be keeping the masks at the library but taking the floor arrows down. Once the Governor's new guidelines have been written, the staff's leadership committee will develop a plan for the Library's full opening and will sent it to the board. They have filled the library reference position with a new person from Idaho and they will be starting by June 1st.
5. **Virtual Events Policy:** Board members reviewed the policy before the meeting as it was sent attached with the agenda for today's meeting. Whenever a virtual library program starts, there will be a little synopsis to explain the policy. There were no questions or concerns, and the motion was made by Nicole, and seconded by Lisa. All were in favor, and it passed.

6. **LPL Meeting:** Doris attended the LPL monthly meeting and discussed how they are having some of the same issues as we are. Currently they are having staff issues, because in Lewiston they have to compete with the Police and Fire departments for funding. Therefore, they feel as though they are years behind on staffing the library adequately. They have been moving forward on a few capital improvement projects. They have also hosted some online family events as well as Make it-Take it kits for the kids. Ann Kemper was also at the meeting and discussed their "Friends of the LPL" group. They are a separate non-profit entity that fund-raises for the Library. Grantors do not usually award grants to the City but they do to non-profits. Doris requested that their bylaws be sent to our library so that we could look them over and see if this is something that we would like to do at APL.
7. **"Fun" Raising Committee Update:** Nicole started by showing the board the eye catching promo video that Haley made for social media. The board was encouraged to share this video with their networks and to help get the word out. The video can be found on the library Facebook page. Nicole also discussed how bags would be picked up, and asked for help from the board. Bag distribution will occur 3 hours at a time, over the course of 3 days (6/17-6/19/21), and we need 2 people there to assist in handing the bags out. If there is an extra day on June 21st, Doris said that she could help with that.
8. **Executive session:** The board then moved into executive session to discuss Mamie's survey evaluation, after a motion was made by Lisa and seconded by Nicole.

The meeting adjourned at 9:05 am. With a motion by Alfreda, seconded by Doris.

Next Meeting: June 15, 2021

There is no July Meeting.

We will meet on August 17, 2021

## **Addendum**

Covid-19 adjustment plan beginning June 2, 2021:

Staying in alignment with the recent updates to the Governor's "Moving Maine Forward" plan, APL will make the following adjustments as of Wednesday, June 2nd, 2021.

- § APL will allow full capacity without time restrictions or appointments for browsing.
- § All floor marked guides will be removed as social distancing is no longer required.
- § We will still ask patrons to wear a mask.
- § Teen Space will reopen with limited capacity.
- § Public computers, media lab, and computer lab will be fully open with limited capacity (6) and no longer than 4 hours usage. No headphones available.

§ Children's Room will be fully open, no toys or crafts will be out for customer use. Only 3 public computers will be open in the Children's Room.

*Notes for Staff:*

§ Staff will continue to wear facemasks, but no longer need to double mask.

§ Sanitation stations will not be removed.

§ Plexiglas will not be removed.

§ Air purifiers will be placed in study rooms and at the Children's Room desk.

§ There will be limited seating available and no comfy chairs, only metal folding or wooden chairs.

§ In person programming will return in the Androscoggin Community Room.

§ Sanitation of computers will be done between patrons as much as possible.

§ All materials will continue to be quarantined for 24 hours per the current statewide mandate.

§ Jeans will no longer be approved attire.