

## **APL Board of Trustees Minutes Tuesday, January 25, 2022**

**Present:** Pat Gautier, Lisa Cesare, Nicole Rancourt, Michael Malloy, Heidi McCurdy, Dana Staples, and Susan Weiss,  
APL staff: Mamie Ney, Haley Warden, Bethany Lyons.

### **1. Call to Order/Introductions**

The online meeting was called to order at 7:30 AM.

### **2. What have you been reading:**

Mamie Ney - Nothing great lately

Lisa Cesare - The Heretic's Daughter by Kathleen Kent

Pat Gautier - The Winter Garden by Kristen Hannah

Nicole Rancourt - Rez Dogs by Joseph Bruchac

Susan Weiss - How to Find Your Way in the Dark by Derek Miller

Dana Staples - The Maid by Stephanie Land; and all of the Stephen King books (only 6 more to go!!)

Heidi McCurdy - Three Things I Know Are True by Betty Culley

Haley Warden - Go Tell The Bees That I Am Gone by Diana Gabaldon

Bethany Lyons - The Hunt by Faye Kellerman

### **3. Approval of the November 23, 2021 Minutes**

The meeting minutes from the November 23, 2021 meeting were approved with no changes. There was a motion by Nicole Rancourt and seconded by Lisa Cesare to approve the minutes. This passed unanimously.

### **4. Director's Report**

Mamie Ney sent a full copy of her report to trustees. She will structure her next Director's report to match her goals. Nothing additional to report.

### **5. "Fun" Raising Committee Update**

Nicole Rancourt gave an update on the committee. Due to COVID, Craft 'n Laugh programs have been postponed until further notice. Planning for Book Around Town has begun. The Board was assigned 'homework'. Please review the attached document of companies/individuals that sponsored Book Around Town last year and be prepared to make a recommendation of a new sponsor or donor that is not already on the list. Solicitation letters will be sent out at the end of February and follow up will begin in March.

### **6. Governance Committee**

Lisa Cesare shared an update. She said they have been working on revamping the Survey for the Director's evaluation. There are 29 questions and the new format should be easier to answer. There will be two parts: (1) with job descriptions will stay consistent and (2) a second section with goals will change each year. There will also be a comment section at the end of each section. Liz Allen at Auburn Hall is currently

formatting the evaluation into Survey Monkey for us. It will hopefully be presented to the Board at the February meeting. The committee is also working on updating the Trustee Handbook. Micheal Malloy, Treasurer, is working on reviewing the financial statements and is looking for an easier way to provide this information to the Board. Susan Weiss stated that the committee is always looking for new trustees to add some diversity to the Board. If anyone is interested, please pass along their name to the committee who can start the vetting process.

### **7. Conflict of Interest Document**

Haley Warden shared that this is the same document as in 2021 and asked Trustees to please complete and return to her. Pat noticed one typographical error, which Haley corrected and will resend to the Board.

### **8. Treasurer's Report Discussion**

Michael Malloy introduced himself to the new members of the Board as a local attorney who has agreed to be the Board treasurer for one year. He shared the APL profit and loss statement with the board. He said he has asked Mamie Ney and Sarah Cunningham for more detailed ledger reports and would like to make a monthly dashboard for the Board to see, as well as reporting lengthier updates on a quarterly basis. He would like to provide the board with data that shows a current year/prior year comparison as well as a budget figure.

### **9. Lewiston Public Library Report**

No one from LPL present. There has been confusion about attending LPL Board meetings. Mamie will send out a Doodle timeline so Board members can sign up for the LPL meetings. Nicole Rancourt reported that she attended the last LPL meeting and they were still discussing how and when to re-open. They are in the process of tagging all materials with RFID tags and it's a very expensive process.

### **10. Change to Meeting Hours**

Pat Gautier made a motion to discuss the time of the morning meetings. Motion was seconded by Lisa Cesare, and all were in favor to discuss. There were comments about the 7:30 start time and how that can be a challenging time for people getting their kids off to school. Comments were also made how it is easier to attend Board meetings via Zoom at this time. After discussion, a motion was made by Susan Weiss to change the morning meeting times from 7:30 AM to 8:00 AM start (with actual business starting at 8:15 AM after welcome and book discussion). Lisa Cesare seconded the motion and all voted in favor. Bethany Lyons will email an updated 2022 Meeting List of dates and times.

### **Other Business**

None.

Meeting adjourned at 8:56 AM with a motion by Susan Weiss and seconded by Lisa Cesare. All in favor.

Accepted:

Liza Dimitri, Secretary

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Date: \_\_\_\_\_

***Next Board meetings:***

***February 22, 2022 4:30 PM via ZOOM***

***March 22, 2022 8:00 AM***

***April 26, 2022 4:30 PM***